

Today's Topic/Issue

A safety sign is a sign combining a geometrical shape, colour and pictorial symbol to provide specific health and safety information or instruction. You will see safety signs if there is a significant risk that cannot be avoided or controlled in any other way so ensure that you follow the warnings they provide.

QUICK QUIZ

What Category do these signs fall under?
Fire Equipment? Prohibition? Safe Conditions? Hazard? Mandatory?



Do's & Don'ts



Do - familiarise with the safety signs in your workplace and make yourself aware of their type and meaning

Do - ensure you make visitors or new colleagues aware of safety signage which is applicable to their working environment and what it means to them

Do - take all safety signs seriously. They will have been put up for a reason

Do - keep signage well maintained. This might require regular inspections

Do – ask if you are unsure as to the meaning of any of the signs.



Don't - block or obstruct safety signage

Don't - remove, move or alter safety signage in any way

Don't - put additional signs up around safety signage. Too much information discourages people from taking signage seriously.

REMEMBER

Signs will be placed where decisions need to be made quickly:

- Entrances and exits
- High-risk areas
- Near equipment or substances
- Escape routes and emergency equipment



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Prohibition Signs:

Prohibition symbols are round with white background, red border and red crossbar. Symbols are black and placed centrally without obliterating the crossbar. These signs strictly prohibit a particular activity and must not be ignored.



Hazard Signs:

Hazard symbols are triangular with yellow background, black border and black centrally placed symbol. They may also carry the word Danger, Warning or Caution. These signs warn of a particular hazard.



Mandatory Signs:

These are round with blue background and white symbol. These signs tell you that something must be done.



Safe Condition Signs:

These are square or rectangular with white symbols on a green background. They indicate safe conditions e.g. escape routes, safety equipment, first aid etc.



Fire Equipment Signs:

These are square or rectangular with white symbols on a red background.



Toolbox Talk - Attendance Sheet

Site/Department Name:

Trainer Name:

Signature:

Toolbox Talk Topic:

Date:

Name	Signature

Any further feedback or questions from attendees regarding this toolbox talk topic?